



**APPLICATION FOR A LICENCE TO PLACE
A HOARDING ON THE PUBLIC HIGHWAY**

Please complete form and return to: info@islandroads.com

COMPANY APPLYING FOR HOARDING

1. Name:.....
Address:.....
.....
.....
Post Code:.....
Office Tel No:.....
Out of Office Hours Tel No:.....

2. Location

Give precise location where the hoarding will be placed (i.e. Number/Name of Property and Road/Street/Town)

.....
.....
.....

3. Lighting – Tick appropriate box

Liability for the lighting of the hoarding shall be accepted by the Owner.

4. Period of Licence – Give dates on which the licence is proposed to start and finish:

From: to: (inclusive)

A notice of 10 clear working days must be given with allowance for weekends and public holidays.

Payment of £..... (**£68 per week / part week**) has been made by cheque to Ringway Island Roads Ltd or by BACS (Sort Code: 23-63-91, Account number: 19016368).

Pre-payment does not authorise approval of a licence. Any application declined will be refunded the fee paid.

5. Declaration – I hereby apply for permission to place a hoarding on the public highway and have read and accepted the conditions.

Signature:..... Date:

DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY

LICENCE (to be completed by Island Roads)

DOES NOT CONFLICT WITH ANY APPROVED ROAD AND STREET WORKS? Y / N

No: R2603// has been granted for the placing of hoarding on the highway at the above location for the period shown.

Conditions

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.....

Signature: **Date:**